



**PAULDING COUNTY BOARD OF COMMISSIONERS
CALLED MEETING MINUTES
May 11, 2020**

**Watson Government Complex
Second Floor – Board of Commissioners Meeting Room**

CALL TO ORDER: David L. Carmichael, Chairman

INVOCATION & PLEDGE: David L. Carmichael, Chairman

PRESENT:

Chairman David Carmichael; Post I Ron Davis; Post II Sandy Kaecher; Post III Chuck Hart; Post IV Brian Stover; County Attorney Jayson Phillips; County Administrator Frank Baker; County Clerk Rebecca Merideth

The Open Meetings Act states when an emergency exists Commissioners could meet and conduct business without public present as long as the public has simultaneous access to the meeting. The citizens have access through our social media outlets.

MINUTES:

1. Adopt the April 21, 2020 Called Meeting Minutes

Ron Davis made a motion to adopt the April 21, 2020 Called Meeting Minutes, seconded by Brian Stover; motion carried unanimously.

ANNOUNCEMENTS: None

BID AWARDS:

2. Audit Services Contract to Mauldin & Jenkins, LLC:

Sandy Kaecher made a motion to award the Audit Services Contract to Mauldin & Jenkins, LLC. Tabitha Pollard, Finance Director stated we used their services in 2010. The Intergovernmental Agreement with the IBA and Airport Authority requires both of them audited as well. This year we put this out for bid; we received two bids. The County has used both companies before. There is not much of a difference in price between the two, but Mauldin & Jenkins, LLC provides more assistance and training. Seconded by Chuck Hart; motion carried unanimously. (On file in the Finance Department)

CONSENT AGENDA: Ron Davis made a motion to approve the following consent agenda item

3. Adopt Fire Department Job classifications for: 1) Fire Investigator, Battalion Chief, and 2) EMS Division Chief.

Seconded by Chuck Hart; motion carried unanimously.

NEW BUSINESS:

4. Lease with Georgia Highlands College to provide space for the Library in the Historic Courthouse through June 30, 2021. Post 2:

Ron Davis made a motion to approve extending the lease with Georgia Highlands College to provide space for the Library in the Historic Courthouse through June 30, 2021. Tabitha Pollard, Finance Director stated the lease agreement from 2015 was for five years. Georgia Highlands College wishes to renew their lease. The County has agreed to renew the exact same lease for one year. At the end of this lease, the County will look at any changes that may need to be made. Seconded by Chuck Hart; motion carried unanimously. (On file in the County Clerk's Office)

5. Chairman to accept and sign the documents to receive the CARES ACT Grant funding through GDOT for our 5311 Program in the amount of \$170,832:

Sandy Kaecher made a motion to authorize the Chairman to accept and sign the documents to receive the CARES ACT Grant funding through GDOT for our 5311 Program in the amount of \$170,832. Tabitha Pollard, Finance Director stated she noticed the CARES ACT had some transit funds, which the County can apply for. There is no match with this Grant but the Grant funds must be used by June 30, 2021. Seconded by Brian Stover; motion carried unanimously. (On file in the Finance Department)

6. *Broker services and Consulting Agreement with NFP:*

Sandy Kaecher made a motion to approve the Broker Services and Consulting Agreement with NFP. Frank Baker, County Administrator stated a few meetings ago this Board took action to shift gears and work with NFP. The County has been working with them for a couple of months and asks for approval of the Contract. Chairman Carmichael stated they have communicated a 10 month renewal savings the County money. Frank Baker further stated the County communicated directly with NFP and they were able to come back with a cost savings. Seconded by Brian Stover; motion carried unanimously. (See Attachment "A")

7. *The July 1, 2020 Employee Benefits Plan renewal and related plan design and carrier changes:*

Ron Davis made a motion to approve the July 1, 2020 Employee Benefits Plan renewal and related plan design and carrier changes. Frank Baker, County Administrator stated this item is to approve what was discussed and includes healthcare, dental and life insurance for County employees. Open enrollment will be June 1, 2020. Seconded by Chairman Carmichael; motion carried unanimously. (On file in the Human Resource's Department)

8. *Resolution 20-14 approving Transfer Station Tipping Fees for Fiscal Year 2021. Post 4:*

Brian Stover made a motion to adopt Resolution 20-14 approving the Transfer Station Tipping Fees for Fiscal Year 2021. Scott Greene, Operations Director stated there have been two rate increases: one in June 2019 and one in December 2019. The County does not use the landfill anymore but still uses the Transfer Station. The last time a rate change was adjusted for the Transfer Station was in 2017. He further stated there is an issue with traffic in the area due to the recent changes made, the County wishes to eliminate the complex structure in the rates to allow the lines to move faster. Because of the recent Executive Orders regarding COVID-19, citizens have been doing more home projects and cleaning out; this has upped the number of loads coming to the transfer station by 30 to 40%. Brian Stover, Commissioner Post IV stated he understands what the companies go through, and does not think the citizens should have to subsidize. Seconded by Chuck Hart; motion carried unanimously. (See Attachment "B")

9. *Resolution 20-15 approving the receipt of the CARES ACT Grant for Paulding Northwest Atlanta Airport. Post 2:*

Ron Davis made a motion to adopt Resolution 20-15 approving the receipt of the CARES ACT Grant for Paulding Northwest Atlanta Airport. Post 2. Frank Baker, County Administrator stated he was speaking on behalf of Terry Tibbitts, Airport Director who submitted the item for consideration. The Coronavirus Aid Relief Act has put in place relief funds for operational expenses for General Aviation Airports. The Airports will have to submit a Grant Application and if approved, will receive \$30,000 in relief funds. Mr. Tibbitts has submitted the application for the Grant and it was awarded to Paulding; however, there needs to be approval from both Co-Sponsors of the Airport to receive the Grant Relief Funds, which will come to the County and then sent to the Airport. This Grant has no out of pocket match like most grants. Sandy Kaecher, Commissioner Post II asked if there were any limitations on this Grant. Frank Baker stated there were limitations; the funds can only be used for operational costs. The Airport plans to use the relief funds for staff salary due to a shortfall in revenue because of COVID-19. Seconded by Sandy Kaecher; motion carried unanimously. (See Attachment "C")

10. *Sale of approximately 0.04 acres of excess Reservoir property East of Highway 61 pursuant to County Ordinance Section 24-01. Post 4:*

Brian Stover made a motion to approve the sale of approximately 0.04 acres of excess Reservoir property East of Highway 61 pursuant to County Ordinance Section 24-01. Post 4. Jayson Phillips, County Attorney stated at the last meeting, the Board approved a new procedure in which the County can sell a piece of land that has been left over from a project. This piece of land was left over from the original acquisition of Reservoir property and is unusable. Therefore, meets all of the requirements of Ordinance Section 24-01. If approved, the land will go out for bid to the neighbors. Seconded by Chuck Hart; motion carried unanimously. (See Attachment "D")

11. *Purchase of two (2) aluminum culverts for the culvert replacement project on Swan Drive over Davis Mill Creek in the amount of \$300,324.00 to Contech Engineered Solutions. Post 3:*

Chuck Hart made a motion to approve the purchase of two (2) aluminum culverts for the culvert replacement project on Swan Drive over Davis Mill Creek in the amount of \$300,324.00 to Contech Engineered Solutions. Post 3. Scott Greene, Operations Director

gave some background on this site going back 10 to 15 years. The County has two culvert systems reaching 30 years old DOT has looked at several different culvert systems and found the arch culvert system of aluminum. This system is lightweight, weather resistant, more durable and easy to install. This system was used at School Road and is working well. The original bid was over \$2 million from using the arch culvert system, which saves almost half of the original bid. Chuck Hart, Commissioner Post III thanked staff for their work on looking at different ways to get the cost down. Chairman Carmichael asked what the life of this system was. Mr. Greene stated it is between 20 to 30 years. Seconded by Brian Stover; motion carried unanimously. (On file in the Transportation Department)

- 12. Chairman to enter into a Contract with Advanced Sports Group for the construction of a synthetic turf playing area at Braly sports Complex at a cost of \$1,139,839.86. Post 4:** Brian Stover made a motion to authorize the Chairman to enter in to a Contract with Advanced Sports Group for the construction of a synthetic turf playing area at Braly Sports Complex at a cost of \$1,139,839.86, Post 4. Michael Justus, Recreation Director stated this project has been around for a while and was included in the master plan. The turf will allow for more play and different groups to use the fields. After it rains the teams can be on the field after about 10 minutes to resume the game. With the current field, they have to reschedule and wait 2 to 3 days. He further stated they will be able to do two fields with turf in this area. The cost is more up front but saves in the end. SPLOST funds will be used to pay for this project. Seconded by Sandy Kaecher; motion carried unanimously. (On file in the Recreation Department)

CONCLUSION OF REGULAR BUSINESS

EXECUTIVE SESSION: Ron Davis made a motion to go into Executive Session for the purposes of Personnel, seconded by Brian Stover; motion carried unanimously.

NEW BUSINESS CONT.:

- 13. Resolution 20-16 confirming Executive Session for the purposes of Personnel:**

Ron Davis made a motion to adopt Resolution 20-16 confirming Executive Session for the purposes of Personnel, seconded by Sandy Kaecher; motion carried four (4) for and one (1) absent (Chuck Hart). (See Attachment "E")

ADJOURNMENT: Ron Davis made a motion to adjourn, seconded by Chairman Carmichael; motion carried four (4) for and one (1) absent (Chuck Hart).

Rebecca Merideth, County Clerk

David L. Carmichael, Chairman